

Handwriting Without Tears®

Kindergarten Teaching Guidelines—CAPITAL LETTERS

Teach two new letters a week. Spend 2 days (or 3 if needed) on each letter.
Use the extra day for review and multi-sensory activities.

Typical Week

Monday New letter—Introduce with wood pieces or slate. Do 1st row in workbook.
Tuesday Continue teaching the new letter. Do 2nd row in workbook
Wednesday New letter—Introduce with wood pieces or slate. Do 1st row in workbook.
Thursday Continue teaching the new letter. Do 2nd row in workbook.
Friday Multi-sensory Activities: Shake Hands with Me, Wood Pieces, Slate Activities, Sign In Activity,
 Song: "Where Do You Start Your Letters", Posture and Grip

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Friday— Numbers (during Math)
1 Prepare	Wood Piece Activities Shake Hands with Me	Wood Piece Activities Teach Posture and Grip	Wood Piece Activities Shake Hands	Wood Piece Activities Posture and Grip	Shake Hands or Sign In Activity	
2 F	Wood Piece Activities Posture and Grip	Shake Hands or Sign In Activity	Start F Frog Jump Capitals	F	F	Teach 1 Slate/workbook
3 E—D	Start E	E	Start D	D	Sign In Activity	Teach 2 Slate/workbook
4 P—B	Start P	P	Start B	B	Sign In Activity	Teach 3 Slate/workbook
5 R—N	Start R	R	Start N	N	Posture and Grip	
6 M	Start M	M	Review Frog Jump Capitals	p. 11 Mystery Letter Game	p. 11 Mystery Letter Game	
7 H—K	Start H	H	Start K	K	Review w/slate	Teach 4 Slate/workbook
8 L—U	Start L	L	Start U	U	Review w/slate	Teach 5 Slate/workbook
9 V—W	Start V	V	Start W	W	Review w/slate	Teach 6 Slate/workbook
10 X—Y	Start X	X	Start Y	Y	Review w/ slate	
11 Z	Start Z	Z	Review Diagonals	p. 21 Words for Me	"Gray block paper" practice	Teach 7 Slate/workbook
12 C—O	Start* Magic C	C	Start O	O	Review w/slate	
13 Q—G	Start Q	Q	Start G	G	p. 26 Mystery Game	
14 S	Review Magic C		Start S	S	Review w/slate	Teach 8 Slate/workbook
15 A—I	Start A	A	Start I	I	p. 32 Words for Me	Teach 9 Slate/workbook
16 T—J	Start T	T	Start J	J	p. 33 Capital Letters for Me	Teach 10 Slate/workbook

- Use the Magic C Bunny Puppet to introduce C O Q G. See *Teacher's Guide*.
- You can make a puppet from a paper napkin. See p. 67. Pretend the bunny is telling you how to make the letter when you teach.

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Kindergarten Teaching Guidelines—Lowercase Letters

Typical Week

Monday	Demonstrate the new letter on the board. Say the directions with the children using “voices.” This strategy is in the <i>HWT Teacher’s Guide</i> , on page 61. Show how to write the letter on the double lines. Supervise workbook practice.
Tuesday	Review the new letter at the board. Say the workbook directions with the children.
Wednesday	Decide if your children are ready for a new letter. If they are, introduce the new letter.
Thursday	Review the new letter at the board. Say the directions with the children.
Friday	Use today for review of capitals, numbers, or previously taught lowercase letters.

Week	Monday	Tuesday	Wednesday	Thursday	Friday
17 c—o—s—v	Start c and o	c—o	Start s	Start ^s v	s and v
18 w—t	Start w	w	Start t	t	p. 53 Words for Me
19 a—d	Start a*	a	Start d*	d	Review Capitals/ Numbers
20 g—u	Start g* Start p. 57 Mystery Game	g p. 57 Start p. 58 Words for Me	Start u	u	p. 57 Mystery Game p. 58 Words for Me
21 i—e	Start i	i May start e	Start e Start p. 62 Words for Me	^e p. 62 Words for Me	Start p. 63 Sentences for Me
22 l—k	Start l p. 63 Sentences	l	Start k	k	Review Capitals/ Numbers
23 y—j	Start y	y	Start j	^j Start p. 68 Words for Me	Start p. 69 Sentences for Me
24 p—r	Start p p. 69 Sentences	p	Start r	r	Review Capitals/ Numbers
25 n—m	Start n	n	Start m	m	Review Capitals/ Numbers
26 h—b	Start h	h	Start b	b	Start p. 76 Words for Me
27 f—q	Start f	f	Start q	q	Start x
28 z	Start z	Start p. 81 Words for Me	p. 81 Words for Me	Start p. 82 Sentences for Me	Review Capitals/ Numbers
Weeks to Follow Handwriting All Year Activities	Capitals See HWT Guide p. 85	Lowercase See HWT Guide p. 86	Words See HWT Guide p. 87	Sentences See HWT Guide p. 88	Numbers See HWT Guide p. 88

Introduce these letters with the Magic C Bunny Puppet. Have the Bunny tell you and the children what voices to use (high/low, loud/soft, etc.) when reading the directions. Find this in the *HWT Teacher’s Guide* pg. 61. Pretend the bunny is whispering “the voice” in your ear.

Handwriting All Year Activities: See p. 85–88 of *Teacher’s Guide*. Choose a short daily activity.